

## **Camden County Library District Policy Manual**

### **Section 2.**

#### **Subsection 10. Miscellaneous Items Circulation**

Miscellaneous items such as tools and equipment are available to individuals on a first-come, first-served basis. Five items per patron may be checked out at a time. Items may be checked out for a week. It is preferred that items be returned inside the library instead of in the outside book return. (Temperature and humidity changes and falling books can cause damage to them.)

Lost items will be charged to the patron's card at acquisition cost plus the standard service fee for lost books.

As the library district ascribes to ALA's Right to View statement, parents need to be aware that the responsibility to restrict items from children lies with them and not with staff members of the library district. If a parent/guardian wishes to restrict items from their children, the library district will accommodate those wishes.