

Camden County Library District
Policy Manual

Section 2. Operating Policies

Subsection 1. Loan Periods, Renewals, and Replacement Fees table

Item Type	Loan Period	Renewals	Replacement Cost	Maximum checkout number
Books	3 weeks	1 renewal if not on hold	Item cost plus \$6 processing fee	open*
Popular books	3 weeks	not renewable if on hold	Item cost plus \$6 processing fee	open*
Interlibrary loan items	3 weeks	1 renewal if not on hold	Determined by owning library	open*
Audiobooks	3 weeks	1 renewal if not on hold	Item cost plus \$6 processing fee	5 audiobooks
DVDs	7 days	not renewable	Item cost plus \$6 processing fee	open*
Equipment/Miscellaneous Items	7 days	not renewable	Item cost plus \$6 processing fee	5 items
Paperback books	on your honor system	open	no replacement cost	open
Software (games)	7 days	not renewable	Item cost plus \$6 processing fee	5 titles
Magazines	21 days	not renewable	no replacement cost	open*
Outreach materials	45 days	1 renewal if not on hold	no replacement cost	open*
In-House-Use items	2 hours	not renewable	Item cost plus \$6 processing fee	1 item
GED test books	3 weeks	1 renewal if not on hold	Item cost plus \$6 processing fee	1 item
Photocopies			\$0.25 b & w, \$0.50 color	
3-D printing			\$0.15/m filament	

The Camden County Library District does not charge overdue fees. Items more than 30 days overdue are billed to the patron at the replacement cost plus the current processing fee.

* Individuals which reside in homeless shelters or safe houses may have a free temporary card which allows them to check out a maximum of 3 items at a time.

Books/Audiobooks/DVDs not returned for which a price cannot be obtained will be charged at \$25 plus \$6 processing fee per item. ES Board Books will be charged at \$8 plus \$6 processing fee per item.

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