### **Camden County Library District Policy Manual**

#### Section 2. Subsection 9. Circulating Electronic Devices

# Eligibility

- Only Camden County Library District or Missouri Evergreen cardholders may borrow a device.
- The Borrower must present a valid Library Card and Picture ID at the Circulation Desk.

## Loan Period and Availability

- Devices can be checked out for 1 week.
- Devices are available on a first-come, first-serve basis, no holds on devices.

## Late Fees and Liability

- There are no overdue fines; after 30 days overdue, the item will be billed to the patron.
- Lost or damaged cord replacement cost + \$6 processing fee.
- Damaged device repair cost (up to replacement cost) + \$6 processing fee.
- Lost or stolen device. replacement cost + \$6 processing fee.

The Library assumes no responsibility for any damage to Library users' personal devices, software, files, and/or equipment. Tampering with library equipment or attempting to access or modify the operating system or any other software or programming, including bypassing security functions, is prohibited.

The devices may not be used to engage in illegal activities or to disturb other patrons. Failure to comply may result in loss of device privileges.

Approved June 18, 2021.