

**Camden County Library District
Board of Trustees Meeting
November 15, 2024**

Roll Call

Board members present: Dr. Mari Pat Brooks, Adam Guttman, Jaylon Menard, Nancy Pope, and Rebecca Sofolo. Staff present: Jim Pasley, Director; Coli Creach, Assistant Director; and Vicki Granneman, Assistant Director, acted as recorder.

Brooks called the meeting to order.

Acceptance of Agenda

Pope moved to accept the agenda. Motion seconded by Menard and approved by the board.

Director's Comments

Pasley reported on his LakeTV program, Chapter & Chatter, and Branch Managers Meeting. Pasley and Creach will be discussing the history of Thanksgiving on the November 21st Chapter and Chatter Café.

Massey attended the MoreNet conference in October. The library district celebrated Halloween by handing out candy and participating in the Trunk or Treat in Linn Creek and the Monster Bash at Hurricane Deck School.

Pasley advised the board that we will be purchasing a new printer for the Marketing Department.

Guttman moved to put board meeting dates on Facebook. Motion seconded by Menard and approved by the board.

Minutes

Sofolo moved to approve the minutes of the October 11, 2024 meeting. Motion seconded by Menard and approved by the board.

Treasurer's Report

Guttman moved to approve the Treasurer's Report. Motion seconded by Pope and approved by the board.

Bills Payable

Guttman moved to approve the monthly bills as presented. Motion seconded by Pope and approved by the board.

Branch Reports

No action was taken.

Unfinished Business

Guttman and Sofolo reported on their visit to the Climax Springs, Macks Creek, Osage Beach, Stoutland, and Sunrise Beach libraries. Observations were noted on the SWOT analysis for strategic planning.

Brooks would like to have the following goals completed by the December board meeting.

- Pasley will complete a review of accomplishments for 2024.
- Strategic planning reports from committees.

- SWOT Analysis and Smart Goals.

The following two-member committees were formed to visit all six branches.

Camdenton	Brooks and Menard
Climax Springs	Guttman and Pope
Macks Creek	Pope and Sofolo
Osage Beach	Guttman and Menard
Stoutland	Brooks and Sofolo
Sunrise Beach	Brooks and Pope

New Business

Sofolo moved to approve the 2025 board meeting dates. Motion seconded by Menard and approved by the board.

The board agreed to close libraries to the public on December 15, 2024, until 2:00 pm to allow staff to celebrate with a Christmas Luncheon.

Public Comments

No public comments.

Pope moved to enter into closed session. Motion seconded by Sofolo and approved by the board. Sofolo voted yea, Pope voted yea, Guttman voted yea, Menard voted yea, and Brooks voted yea.

Pope moved to go back into open session. Motion seconded by Menard and approved by the board. Pope voted yea, Menard voted yea, Guttman voted yea, Sofolo voted yea, and Brooks voted yea.

Brooks would like to have staff members attend board meetings as scheduled below.

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| • Janet Bayless, Outreach Assistant | January 20, 2025 |
| • Mark Massey, Systems Analyst | February 17, 2025 |
| • Coli Creach, Assistant Director | March 17, 2025 |
| • John Mooney, Inter-Library Loan Assistant | April 21, 2025 |
| • Deborah Lewis, Technical Services Assistant | May 19, 2025 |
| • Vicki Granneman, Assistant Director | June 16, 2025 |
| • Jim Pasley, Director | July 21, 2025 |

Brooks adjourned the meeting.